

Carpool Drop-off and Pick-up Instructions

General Notes:

- Our most important objective during drop-off and pick-up is **safety**. Second is **efficiency**.
- We work to train all students to safely **cross the roads at crosswalks** – not between unsuspecting vehicles. Please help us teach this important lesson by using the crosswalks when you cross the roads as well.
- Please **do not park in any of the carpool loops at any time**. If you ever need to come inside the building, please park in the lot and use the crosswalk. This includes game-day sports carpools.
- All roads are **one way**, with two exceptions: the short stretch of road from the gym parking lot to the stop sign and the small section that is clearly marked in the Main Building loop.
- Remember to come at the time your oldest child is dismissed. (i.e. If you have to pick up a child in 2nd and 6th grades, come at 3:00. Your 2nd grader will be supervised until then.)
- Please **do not stop** at the Main Building mailbox or in the Gym parking lot *beside the crosswalk* for pick-up or drop-off. This interferes with traffic flow through the parking lot.
- Reserve handicapped spaces for the **handicapped** as well as any spaces designated as reserved.
- If you need to get out of your car, please park in the lot. Do not leave an **unattended** car in the loops.
- During afternoon pick-up, the loops can become congested. It is important that all vehicles continue to **pull as far forward as they can before stopping**. Have your child walk forward to meet you rather than stopping to meet him/her. This allows us to **utilize the full length of our sidewalks and load more students** - and **keep them in our line of sight**. We'd prefer students not hike up to the far end of the front lawn during gym pick-up.

If ALL of your children are in grades K3-3, use the Primary Building loop:

Keep to the right and loop around. Drop-off and pick up from the right side of your automobile, facing the exit. Continue to pull forward. Resist the urge to stop in front of your child. Teachers will walk your child to you. Exit the Primary lot via the Main Loop, using the marked two-way section. Pay close attention to the pavement markings.

If ALL of your children are in grades 6-12, use the Main Building loop.

Note the pavement markings for the two-way section of road. Watch for cars entering from the Primary parking lot. Please do not block cars exiting Primary lot. After passing the two-way section of road, form two lines. Pull all the way to the end of the loop if you are in front of the line (or immediately behind the car in front of you, if not). Resist the urge to stop in front of your child. Do not block the crosswalk. Exit straight ahead in the loop. Watch for cars pulling out of the parking lot from the left.

If ANY of your children are in grades 4 or 5 or ANY COMBINATION of children in any two groups, please use the Primary and Gym Building loops. – NOT the MAIN loop.

If you have any children in the Primary Building, pick up at the Primary Building first then turn right into the Gym Building loop. Pick up ALL of your older children (grades 4-12) at the **Gym Building**. Form a single line and pull forward. During morning drop-off, pull to the end of the **double** sidewalks at the Gym Building. In the afternoon, utilize the full sidewalk by pulling all the way to the end of the **single** sidewalk. Please resist the urge to stop in front of your child.